

BOARD OF COUNTY COMMISSIONER'S MINUTES

August 8, 2011

The regularly scheduled meeting of the Board of County Commissioners was called to order this 8th day of August, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, Denise Ellison, Melinda Duke, Brenda Wakeman, Peggy Laizure, David Tinsley, Jim Williams, Dan Cary and Susan Moffit.

George Skinner moved, seconded by Rod Cleveland, to table the minutes of the Regular Meeting of July 1, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes, George Skinner, yes.
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent George Skinner moved, seconded by Rusty Sullivan, due to so many line items to accept the bids and to table the awarding and/or rejecting of County Bid #SHE-1515 – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from the bid award date through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders

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	Empire Paper Company	Harvey Janitorial Sales	Bob Barker Company, Inc.	Galls Inc.- An Aramark Company	Robisson Textiles, Inc.	COPS Products
BID: #SHE-1514	1	2	3	4	5	6
DEPT: Sheriff Department						
DATE OPENED: 8-8-11						
<p>List of Individual Items One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies.</p> <p>The bid term will be from bid award date through June 30, 2012.</p>						
DELIVERY:	No Bid	7 Days	5-30 Days	_____	7-30 Days	21 Days
COMMENTS/EXCEPTIONS:	Affidavit signed but not notarized			Blank spaces are items we do not offer.		
CONTACT PERSON:	Aaron Wright	Vickie Kennedy	Allison Wilmesmeier	David Hammer	Jennifer Kutsch	Mike/Cheryl Schoenberger
TITLE:	Bids	Office Manager	Pricing Specialist	Senior Rep	Vice President	Owners
ADDRESS:	2708 Central Freeway Wichita Falls, TX 76701	1330 W. Main Street Oklahoma City, OK 73106	134 N Main Street Fuquay Varina, NC 27626	2560 Palumbo Dr. Lexington, KY 40509	162 W. Walnut St., Ste. 280 Gardena, CA 90246	2503 W. Reno #101 Oklahoma City, OK 73107
TELEPHONE NUMBER:	940-766-3216	405-236-3438	800-334-9880	800-876-4242 x2225	800-421-5582	405-232-7300
FAX NUMBER:	940-766-3867	405-236-0754	800-322-7537	877-914-2557	800-370-7019	405-232-7302
NON-COLLUSION AFFIDAVIT:	NO	YES	YES	YES	YES	YES

Awarded:
Table on 8-8-11

Upon the request of Melinda Duke, Purchasing Agent, George Skinner moved, seconded by Rod Cleveland, to award and/or Reject per the bid summary, where low bidder is not awarded there is an explanation for County Bid #SHE-1514 – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from bid award date through June 30, 2012. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to strike from the agenda the Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes. Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Contract between the County Sheriff's Office and Emily Lott to become the Community Support Coordinator and Specialist for the 2nd Chance Act Grant for the amount of \$5,166.66 (\$2,583.33 per month). The term will be from August 1, 2011 through September 30, 2011. The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes. Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Contract between the County Health Department and Videsha Marya for services as a teaching assist for the Early Foundations Replication Project from August 10, 2011 through June 30, 2012. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$9,822.00.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Contract between the County Health Department and Diana Kilbacki for services as a teaching assist for the Early Foundations Replication Project from August 10, 2011 through June 30, 2012. The Health Department will pay \$10.00 per hour for teaching assistant services and \$0.555 per mile as per the State Travel Reimbursement Act not to exceed \$9,822.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the State Local Disaster Agreement between Cleveland County and the State of Oklahoma for Multi-Jurisdictional Hazard Mitigation Plan update, Project #041. Per Dan Cary, Safety Director, FEMA has agreed to pay for the update.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the appointment of Suzanne McClain Atwood to replace Ryan Owens as the Cleveland County Representative to the Pioneer Library System Board of Trustees. The term will be for 3-years starting July 1, 2011 ending June 30, 2014.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to resend the Agreement approved on July 1, 2011 between the Board of County Commissioners and Communityworks for detaining Juveniles. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Agreement between the Board of Cleveland County Commissioners and Cleveland County Regional Juvenile Detention Center, ie: Communityworks for Juvenile Detention Services. The term of the agreement is for the amount of \$19.31 per day per child and is from July 1, 2011 through June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the agreement between the Cleveland County Fair Board and A.T.&T. for High Speed Internet Service. The term of the agreement will be for 12-months at the rate of \$55.00 per month.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the July, 2011 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Tammy Howard, County Clerk
- c. Rhonda Hall, Court Clerk
- d. Jim Williams, Election Board Secretary
- e. Joe Lester, County Sheriff
- f. Jim Reynolds, County Treasurer

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**

12-1091 – T2A	Palace Auto Supply, Inc.	\$2,500.00
12-1092 – T2A	Fleet Pride	1,500.00
12-1129 – T2A	P & K Equipment, Inc.	1,000.00
12-1171 – T2A	Warren Cat	3,500.00

- b. **District #3 Warehouse:**

12-1124 – T2A	KSM Exchange, LLC	\$2,500.00
12-1125 – T2A	C.L. Boyd Company, Inc.	2,500.00
12-1126 – T2A	Warren Cat	2,500.00
12-1128 – T2A	P & K Equipment, Inc.	2,500.00
12-1130 – T2A	Dub Ross Company	500.00
12-1132 – T2A	James Supplies & Rental	500.00
12-1172 – T2A	W.W. Grainger, Inc.	750.00

- c. **District #2 Warehouse:**

12-1033 – T2A	MHC Kenworth - OKC	\$1,500.00
12-1089 – T2A	Warren Cat	3,000.00

- d. **Commissioner’s General Government:**

12-1127 – R2	Casa	\$46,500.00
12-1167 – R2	The Norman Transcript	5,000.00

- e. **Building Maintenance:**

12-1110 – SM2	Treat’s Solutions, Inc.	\$600.00
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- f. **County Assessor:**

12-1097 – HR2	Total Assessment Solutions	\$20,000.00
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- g. **Fair Board:**

12-1104 – FF2	Dave’s Small Engine	\$300.00
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- h. **Health Department:**

12-1059 – MD2	A.T.&T. Mobility	\$600.00
12-1165 – MD2	Novartis Vaccines & Diag.	3,000.00

i. **Sheriff’s Office:**

12-1169 – CFBRE2	Special OPS – Uniforms, Inc.	\$500.00
12-1168 - CFBRE2	Copelin’s Office Center	2,000.00
12-1170 - CFBRE2	American Red Cross	800.00

j. **Cleveland County Justice Center:**

11-1163 – CCJC2	Occup. Health Centers	1,000.00
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$	399,581.94
T1C	\$	3043.14
T2A	\$	3,718,172.93
T2B	\$	32,360.17
T3	\$	<u>1,443,635.37</u>
Total Unrestricted	\$	5,596,793.55

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0159 – B2A	11-0406 – MD2
11-0185 – D2	11-4575 – MD2
11-0190 – R2	11-4916 – MD2
11-0191 – R2	
11-0215 – H2	11-4439 – FF2
11-0219 – H2	11-5296 – FF2
11-0222 – HR2	
11-0447 – C2	11-0128 – T2A
11-0462 – C2	11-5303 – T2A
11-3782 – R2	11-5329 – T2A
11-3834 – D2	
11-4061 – D2	
11-4148 – B2A	12-0654 – B2A
11-4413 – R2	
11-5448 – D2	12-0576 – T2A

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 714,632.14
b. Highway Fund	369,296.40
c. Health Fund	14,783.96
d. Sheriff Service Fee Fund	45,379.41
e. County Detention Transition Fund	12,150.24
f. Sheriff Revolving Fund	9,168.18
g. SCA2010 Grant Fund	8,701.67
h. Treasurers Sales Tax Cash Fund	600,389.83
i. County Clerk Preservation Fund	9,477.37
j. Fair Board Fund	6,731.43

FY 10/11

a. General Fund	\$ 34,415.99
b. Highway Fund	35,663.40
c. Health Fund	795.00
d. Treasurers Certification Fee Fund	1,205.76
e. Fair Board Fund	185.00

(For a complete listing of warrants and original signatures, see warrant registers.)

No New Business to come before the Board.

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. Rod Cleveland seconded the motion.

The vote was: George Skinner, yes; Rod Cleveland, yes, Rusty Sullivan, yes.

Motion Carried.